



Description of Services

Since 1989, Reunited has worked with more than 900 high school reunion committees to plan and execute incredible reunions for nearly a half million classmates. Let us put our knowledge and experience to work for your class right now!

Reunited, Inc. provides your class with a turnkey high school reunion. Our services include everything necessary to make your reunion a truly memorable occasion while minimizing the time and effort required by your committee. Our mission is to create the highest quality reunion for your class and allow your committee to attend the reunion without any worries.

To help you understand the breadth of our services, the following is a list of policies, activities and services that Reunited, Inc. offers your class.

1. Reunited, Inc. assumes 100 percent of the risk for the event, paying all security deposits, fees and other expenses necessary to make your reunion a reality. Compensation for our services is borne by the individuals who actually attend the reunion event.
2. Reunited, Inc. will act as a consultant to your class to offer assistance and advice in all aspects of reunion planning.
3. Reunited will create a composite database of your entire class and perform a search on every member of the class. Our searches are extremely thorough and will locate mailing addresses, telephone numbers and email addresses whenever available.
4. Reunited will capture every individual senior class portrait from your yearbook. These images are stored digitally on Reunited.com for display on alumnus profiles, namebadges, etc.
5. Reunited, Inc. will create a customized Reunion Event Proposal based upon your committee's specific requests related to location, date, agenda and any other special requests that are desired to be included in the reunion package.
6. Reunited, Inc. will maintain the entire class database on Reunited.com. Classmates will have the capability to manage and update their personal information online. The site includes electronic payment options, RSVP response area, current database status of all classmates and a complete suite of online management tools for the reunion committee.
7. Reunited.com's Reunion Committee Management Tools section provides the committee with 24-hour online access to the entire class database, including individual records, status reports, award reports, and bulk email capabilities. Reunited.com was developed by Reunited, Inc. for the express purpose of offering your committee powerful tools to maintain control of your event.
8. Reunited, Inc. will publicize the reunion to classmates via Reunited.com, email and direct (USPS) mail to those classmates who do not have Internet access. An

electronic version of the reunion brochure will be available to download and print by individuals via Reunited.com.

9. Reunited, Inc. will provide a professional DJ for the Saturday night reunion event.
10. Reunited, Inc. will decorate your reunion
11. Classmates have the ability to upload digital images for inclusion in Reunited's slide show presented at the reunion.
12. Reunited, Inc. will create name badges for all alumni and their guests who have pre-paid for the reunion.
13. Reunited, Inc. will provide classmates with the ability to pay for their reunion with check, money order, VISA, MasterCard and American Express.
14. Reunited, Inc. may offer certain reunion merchandise at a charge in addition to the reunion package to interested reunion attendees. Should the committee desire, any of the items may be included in the cost of the Reunion Package with the understanding that an incremental cost will be incurred to include a particular item. These items typically include:
 - a. Alumni Directory/Memory Book
 - b. Group photograph
 - c. Reunion slide show on DVD
 - d. Yearbook on CD
15. Reunited, Inc. provides reunion event photography services. Photos taken at the reunion will be posted on our photo website located at www.reunited.tv for viewing and purchasing after the reunion.
16. Reunited, Inc. will provide a centralized point of communication with classmates and committee members using telephone, email, website, and other emerging technologies.
17. Reunited, Inc. negotiate discounted sleeping room and other travel agreements via its official reunion travel vendors.
18. Reunited, Inc. will provide management and staffing for the reunion event to ensure the smooth operation of registration, door and food service areas.

For additional details and to put the reunion planning process in motion, please review our [Full-Service Reunion Planning Agreement](#). Or, contact Jonathan Miller at 303-596-4520.

Reunited, Inc. - Rockies

P.O. Box 2258
Evergreen, CO 80438
Tel. 303-596-4520
Fax 303-552-3703

Reunited, Inc. - Florida

318 Indian Trace # 400
Weston, FL 33326
Tel. 954-389-3636
Fax 954-337-0954

